2/5/13

Meeting started 4:00 p.m.

Minutes – 2nd meeting

Met in room 2 B in the library

We started by going over the general stuff.

Scheduling software for university department

Doesn’t have to be used by one department (math, cs, art, etc)

Web based app. Accessed by the dept. web page

Support 3 levels of access

Schedule can change from each semester. Room name, size (seats), lab vs lecture.

Internet section or not. Reg class or lab setting.

List of possible conflict

Ask client if software needs to be able to block off time for particular class conflicts.

List of classes a faculty prefers to teach. Time, days, night/day, what to teach, and why you’d like that class.

List of faculty info: minimum is 12 unless release time which allows 6 to 9 hours.

Method of consideration: seniority or who submitted fastest. (option)

Software should output:

Graphical schedule, excel schedule, list of all courses unable to be schedule and reason(s).

400 precedence over lower level classes. 300 gets knocked out if 400 wants that room.

No 300 and 400 level should be scheduled for same day or time: unless one is a prereq. Since they’re hard classes they want only 1 per time slot per day.

Levels: 400>300>200>100

Desired courses: somehow be viewed.

Admin of dept. is also a faculty member of rights to levels.

Questions must be submitted in writing and compiled in one document. A follow up question closely related to the written question may be submitted.

She mentioned she’ll give us some time to gather questions.

Course names, computer number, etc. – course catalog

Be able to discover details by asking questions.

2 to 3 Tuesdays and Thursdays seems to be a good time.

We’re meeting this Thursday room 234 in keller at 2:00 p.m.

Detailed question about the project the whole team have to be at the meeting.

Procedural meeting (like scheduling or concerns) Ricky can be the one to come.

Meeting ended with Dr. Roden at 4:29 p.m.

Meeting continued after Dr. Roden’s departure.

We’re now talking about questions to ask.

One debate is to not ask too many questions to get our butts kicked. One debate is to ask a butt load of questions and even if it seems to be more work project has been given a bunch so Dr. Roden knows what she wants from this.

We’re going to have a front end and back end.

Discussing the group 6 hours and pairs 6 to 8 hours week.

Need to keep up with what was changed when we update.

Tuesday 4 to 6 p.m. group

Tuesday and Thursday 7:15 to 7:45 group

Thursday 3 to 6 p.m. group

GUC is our group meeting.

Komodo, Dreamweaver,…

Meeting discussing questions ended at 5:43.